

# Credit Account Application Form

## COMPANY DETAILS

<b>Full Name of Company</b>	
<b>Full Company Address</b> (including postcode)	
<b>Telephone Number</b>	
<b>Fax Number</b>	
<b>Email address</b> (for statements)	
<b>Email address</b> (for invoices, if different)	
<b>Registered Company address</b> (if different from above)	
<b>Company Registration Number</b>	
<b>Company SIC Code</b>	
<b>Name(s) of proprietor or partner if not limited</b>	
<b>Amount of Credit Required</b>	
<b>Payment method</b> (BACS preferred)	
<b>Accounts Contact</b> Email / Phone	

I have read and agree to the Terms & Conditions of Business which can be found on the Company website: [www.daygroup.co.uk](http://www.daygroup.co.uk) under Downloads or alternatively [click here](#)

**Signature:**

**Position:**

**Name:**

**Date:**

### Office Use Only

<b>D&amp;B Credit Limit</b>		<b>Approved / Declined</b>	
<b>D&amp;B Credit Score</b>		<b>Initial Credit Limit</b>	
<b>Notes</b>			

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## TRADE REFERENCES (Three required)

Name of Company:	
Full Address:	
Postcode:	
Telephone:	Fax:
Credit Limit:	
Date you commenced Trading:	

Name of Company:	
Full Address:	
Postcode:	
Telephone:	Fax:
Credit Limit:	
Date you commenced Trading:	

Name of Company:	
Full Address:	
Postcode:	
Telephone:	Fax:
Credit Limit:	
Date you commenced Trading:	

## BANK DETAILS

Company's Bank:	
Address of Branch:	
	Postcode:
Account Number:	Sort Code:

Please also complete the attached 'Bank Reference Request' printing onto your Company Letterhead and return to us with the application form to the following address:

**The Credit Manager, Day Group Limited, Transport Avenue, Brentford, Middlesex TW8 9HF**

T: 020 8380 9600 E: [salesledgers@daygroup.co.uk](mailto:salesledgers@daygroup.co.uk)

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## REQUEST FOR BANK REFERENCE

Date

Your Headed Paper

The Manager  
Bank  
Address

Dear Sir/Madam

### Letter of Authority / Status Enquiry Request

With reference to my/our bank account no ..... under the name of ....., I / we authorise you to give your opinion as to my /our creditworthiness in the way of normal business engagements to the extent of:-  
£..... (minimum £5000).

To: - Credit Manager  
Day Group Limited  
Transport Avenue  
Brentford  
Middlesex  
TW8 9HF

Please debit my/our account with any associated charges.

Yours faithfully

Name  
Job Title